

# POLY PLAZA RESERVATION FORM

## 保利大厦酒店预订表

China Decision Makers Consultancy (CDMC) 上海决策者经济顾问有限公司

Reservations may be made by completing this form and returning it by fax to hotel by fax no.: **86 10 65010268**. Email: [xsggb@polyhotel.com](mailto:xsggb@polyhotel.com)/Ms. Xiang Hua Please be advised during this peak season only early birds catch worms and **any reservation after May 8<sup>th</sup> will not be considered**. All room booking at this special **CDMC** rate can only be confirmed subject to availability. The hotel will send a written confirmation upon receipt of this completed form.

### ROOM RATES

Hotel Name	TYPE	Rate(RMB)	Reservation	Breakfast	Star
Beijing Poly Plaza	Standard room	600 net		No breakfast (buffet breakfast at RMB70/pax, <b>please choose if needed in below</b> ) (1 pax ) (2 pax )	Four
	King-Bed room	630 net			

Guest Name/s : \_\_\_\_\_  
Arrival Date : \_\_\_\_\_  
Departure Date : \_\_\_\_\_  
Room Type : \_\_\_\_\_  
No. of Rooms : \_\_\_\_\_  
Credit Card : \_\_\_\_\_  
Email or Fax No.: \_\_\_\_\_

### FLIGHT INFORMATION

Arrival \_\_\_\_\_ Departure \_\_\_\_\_  
Airline / Flight No. / Arrival Time      Airline / Flight No. / Departure Time

### No Hotel Airport Pick-up Service

I will guarantee my reservation with: (please be advised that reservation will only be confirmed given the following information.)

VISA     Mater Card     American Express     JCB     Diners Club

Credit Card No. \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Please attach a copy of your credit card (both front and back sides).

### Cancellation policy :

You can cancel the above mentioned booking by 18:00 the day before arrival. Any cancellation after this time or no show will be charged at one night at the above-agreed rate to your Credit Card.

**This is a booking of CDMC**  
上海决策者经济顾问有限公司